



## Idiot's Guides: Organizing Your Life

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In today's fast-paced, complex society, it's crucial to find ways to simplify, get organized, and increase productivity. Using dozens of beautiful, full-color photos, *Idiot's Guides: Organizing Your Life* presents a variety of ideas and steps for organizing every closet, drawer, room, and garage. In addition, ideas for organizing an office and electronic data, "green" aspects of organizing, and resources for people with clutter disorders are also included.

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